

## Program Components

**KidZone Morning Care** is available from 7:00am-7:40am Monday through Friday. Students are offered a light breakfast and may spend that time reading, playing games or completing homework.

**KidZone Afterschool Care** is available Monday-Friday from 3:00pm-6:00pm for Lower School and 3:30pm-6:00pm for Middle School. Students are offered a healthy snack. After-school care is not available on early dismissal days, Inservice days, or holidays. Refer to the school calendar as the dates may change.

### Daily Schedule

3:00-3:15 - Arrival and Snack

3:15-3:45 - Free Choice and Homework

3:45-4:15 - Tribes Time

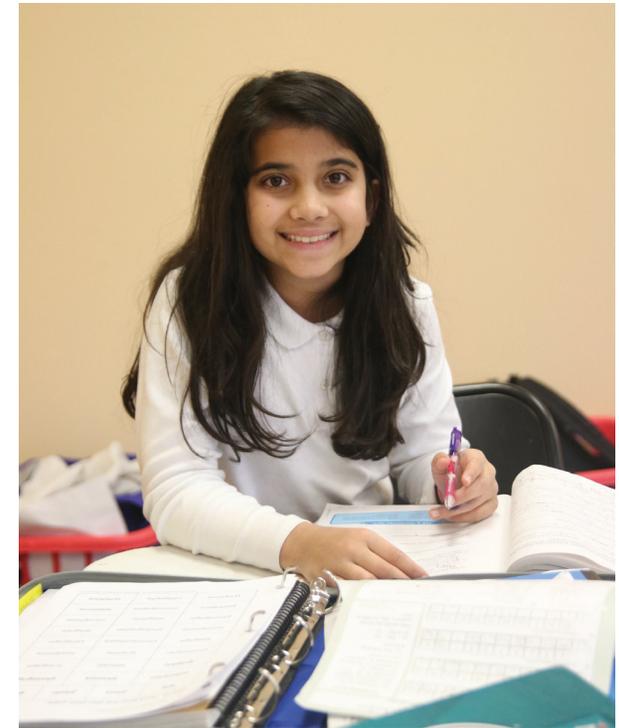
(Sports & Games, Science, Arts, Library)

4:15-5:00 - Outside play/Homework

5:00-6:00 - Free Choice

**KidZone Carpool Café** serves to bridge the gap between Lower School dismissal and Middle School dismissal. Lower School students with Middle School siblings can attend Carpool Café from 3:00-3:30 at no charge. Students can work on their homework or play games. At 3:30 a KidZone staff member will escort Lower School students to Middle School carpool for pick up.

**KidZone Enrichment classes** are an ongoing component of the KidZone Afterschool Care Program. A variety of fun and educational classes are offered in three different sessions throughout the year. Program descriptions, fees and registration forms will be sent home in a separate packet for each session. The Aftercare room will serve as the hub for all Enrichment classes where the students will receive a snack. Students will be escorted by a KidZone staff member to their class. All parents must come to the Sign In/Out station the Aftercare room to check out their student. For the safety of the children, there is no exception to this policy. Failure to comply with this policy will result in a fee of \$20.



# The Episcopal School of Knoxville



For more info or with questions, contact:

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Director of ESKidZone Extended Care

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## ESKidzone Extended Care Program

## Program Fees

### Morning Care:

Prepaid Yearly (full time) -- \$1200 per student  
Drop in -- \$8.00 per day

### Afterschool Care:

Prepaid Yearly (full time) -- \$2700 per student  
(payable annually or monthly)  
Drop in -- \$8.00 per hour per student

**KidZone Afterschool Care ends at 6:00 pm each school day. A late fee of \$2.00 per minute will be assessed beginning at 6:05.**

### Carpool Café:

No charge

## Program Goals

The ESKidZone Extended Care Program strives to provide a positive nurturing environment that fosters and promotes social, emotional, physical, and creative skills by offering a variety of indoor and outdoor recreation and leisure activities, as well as encourage academic skills through homework assistance.



## Program Policies

### Safety:

For the safety of the children, NO STUDENTS are allowed to be on campus unsupervised. Any student found on campus unsupervised before 7:40 or after 3:15 (Lower School) / 3:45 (Middle School) will be escorted to KidZone Extended Care. Any student not picked up on time after sports practices or other school activities will be required to go to Afterschool Care. Applicable charges will be billed to the student's account.

Parents are **required to sign-out** each student who attends KidZone Afterschool Care and to notify a staff member upon departure.

Repeated failure to sign-out a student will result in a \$20 fee. If your student will be picked up by someone other than yourself, you must put his or her name on the registration form. Students will not be released to anyone not on the list unless the Director has been notified. A form of identification with a photo is required when someone other than the parent is picking up a student.

KidZone Extended Care Staff makes every effort to ensure the safety of each student. Occasionally, accidents may occur, therefore each student must have medical information forms on file in the Main Office. KidZone staff will provide an Accident

Report Form when an incident occurs.

### Health:

KidZone is a peanut-free zone. Please refrain from sending any foods that contain peanuts or peanut butter with any student that attends KidZone Extended Care. An allergy form is required to be on file for any student with life-threatening allergies. Parents are responsible for providing an up to date Epi-pen if their child needs one.

All children become ill from time to time and parents are expected to assist KidZone in minimizing exposure to other children. Parents will be contacted to pick up a sick child immediately. Sick children will be kept separate from the other children until parents arrive. If your **child has left school for an illness, he or she may not attend Afterschool Care that day and may return when he or she is symptom free for 24 hours.**

## Program Behavior Policy

ESKidZone strives to promote positive student discipline, mutual care and respect among students and adults. Respect is a must in order to maintain a healthy, happy environment. Since ESKidZone is an extension of the school day, students will be expected to follow the Tribes Agreements as outlined in the Parent/Student Handbook.

